



Doylestown Presbyterian Church

Volunteer Job Title: Finance Subcommittee Member

Reports To: Dave Sager, Moderator

Time Commitment:

- The Finance Subcommittee meets, as needed, on the second Monday of the month at 5:30pm, and meetings generally last about an hour.
- In addition to attendance at meetings, subcommittee members have some duties to carry out that are aligned with the mission of the subcommittee.
- New subcommittee members generally begin in June, though they can also join the subcommittee at other times of year, at the discretion of the Moderator.

Purpose: The purpose of this role is to support the DPC strategic plan by helping to ensure the comprehensive management and oversight of all aspects of DPC's fiscal operations.

Duties: Members of the Finance Subcommittee are responsible for the following:

- Developing an annual budget that ensures adequate resources are available for areas of strategic focus
- Being good stewards of DPC resources through sound investment decisions
- Working to eliminate debt and control spending to enable DPC to flourish for years to come
- Exercising the option to serve on one or both of these work groups: *Investment work group* (meets on an ad hoc basis to oversee the investments of the MBG Fund, Endowment Fund (EF), and Mission Endowment Fund (MEF)) and *Memorials, Bequests, and Gifts (MBG) work group* (meets on an ad hoc basis to oversee the promotion, outreach and education of the MBG fund).

Requirements and Training:

- We seek subcommittee members with a background and/or interest in accounting, finance, or business.
- No specific training is required to serve on the Finance Subcommittee, but one must be a member of DPC.

To Volunteer: To sign up as a volunteer for this role, [click here](#). If you have questions or wish to learn more about this role, please contact Chris Graham-Rawlings (Member Engagement Coordinator) at chrisr@dtownpc.org.

Be a bridge for Christ and a beacon of His love.