



## Doylestown Presbyterian Church

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**Volunteer Job Title:** Mission Committee Member

**Reports To:** Amy Edenson, Committee Moderator

**Time Commitment:**

- The Mission Committee meets on the first Monday of the month at 7:00pm for no more than 90 minutes.
- In addition to attendance at monthly meetings, committee members have some duties to carry out that are aligned with the mission of the committee.
- Terms of service are typically three years in duration, with new rotations beginning in June of each year. Volunteers who have completed a three-year term of service may begin a new term after at least a one-year hiatus from the committee.

**Purpose:** The purpose of this role is to support the DPC strategic plan by helping lead efforts to respond to human need in our community, the nation, and the world.

**Duties:** Members of the Mission Committee are responsible for the allocation of church resources and provision of hands-on mission opportunities, with the focus on meeting basic human needs. Support includes the management of a grant application process and distribution of funds to organizations through our annual budget, special offerings, alternative giving, and capital campaign contributions. The Mission Committee carefully investigates each organization it funds to ensure it is fiscally responsible and truly serves Christ and those in need. The committee also oversees efforts to serve as the hands and feet of Christ by volunteering their time and talents to serve those in need.

***Additional Responsibilities of the Committee Moderator:*** The Moderator is responsible for leading the committee – fostering the idea sharing, communication, and collaboration needed to achieve the committee’s mission. The Moderator attends all stated and called session meetings, serving as a representative of the committee. The role of Moderator is typically filled by a sitting Elder, but may be filled by a member-at-large under special circumstances. In this case, the Moderator will not attend session meetings; instead, the committee will have someone in the group who is on session serve as session-committee liaison.

**Requirements and Training:**

- We seek volunteers with a heart for service and commitment to making good use of available resources.
- No specific training is required to serve on the Mission Committee.

**To Volunteer:** To sign up as a volunteer for this role, [click here](#). If you have questions or wish to learn more about this role, please contact Chris Graham-Rawlings (Member Engagement Coordinator) at [chriss@dtownpc.org](mailto:chriss@dtownpc.org).

***Be a bridge for Christ and a beacon of His love.***