



Doylestown Presbyterian Church

Volunteer Job Title: Adult Education Committee Member

Reports To: Bob Maxwell, Committee Moderator

Time Commitment:

- The Adult Education Committee meets on the first Monday of the month at 7:00pm, and meetings generally last about an hour.
- In addition to attendance at monthly meetings, committee members have some duties to carry out that are aligned with the mission of the committee.
- Terms of service are typically three years in duration, with new rotations beginning in June of each year. Volunteers who have completed a three-year term of service may begin a new term after at least a one-year hiatus from the committee.

Purpose: The purpose of this role is to support the DPC strategic plan by helping to oversee educational and faith formation opportunities for adults.

Duties: Members of the Adult Education Committee are responsible for the overall planning, organization, and implementation of the following activities and offerings:

- Multiple, weekly classes on Sunday mornings
- Growth groups
- DPC forums
- Guest speakers
- Other educational programs for adults

Since many of the offerings of the committee are ongoing and have specific requirements for detailed program development and coordination, much of this work is done by members of the congregation who are not active members of the committee. No programmed limits are placed on this involvement, and the committee assumes the responsibility of ensuring that these activities are being managed appropriately.

Additional Responsibilities of the Committee Moderator: The Moderator is responsible for leading the committee – fostering the idea sharing, communication, and collaboration needed to achieve the committee’s mission. The Moderator attends all stated and called session meetings, serving as a representative of the committee. The role of Moderator is typically filled by a sitting Elder, but may be filled by a member-at-large under special circumstances. In this case, the Moderator will not attend session meetings; instead, the committee will have someone in the group who is on session serve as session-committee liaison.

Be a bridge for Christ and a beacon of His love.

Requirements and Training:

- We seek committee members with an interest in helping adults grow in faith.
- No specific training is required to serve on the Adult Education Committee.

To Volunteer: To sign up as a volunteer for this role, [click here](#). If you have questions or wish to learn more about this role, please contact Chris Graham-Rawlings (Member Engagement Coordinator) at chris@dtownpc.org.

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